

REGIONAL SCHOOL UNIT NO. 13
SCHOOL BOARD
CURRICULUM COMMITTEE MEETING MINUTES
May 16, 2103

Committee Members Present : S. Carleton, L. Andrews, C. Bachofner, D. Robishaw
Other Board Members Present : none
Staff Members Present : T. Forti, N. Guyer
Others Present : none
Location : Superintendent's Office – McLain Building

I. Call to order:

This meeting was called to order by the Curriculum Committee Chair, Sally Carleton, at 5:30 PM.

II. Review of NEASC Accreditation Report pertaining to curriculum – T. Forti:

Principal Forti reviewed the recently released NEASC report recommendations related to NEASC standards for curriculum and instruction. Principal Forti pointed out that many of the recommendations supported the on-going, developmental work that is already taking place at OHS in order to align learning expectations and assessment methods with the school's COMPASS document and 21st Century learning expectations. Recommendations also emphasized the need to establish a formal cycle for curriculum/program review and for the expansion of interdisciplinary learning. It was also noted that OHS received special recognition for having a credible and comprehensive evaluation plan in place.

Principal Forti was also pleased to inform the committee that OHS accreditation has been confirmed by NEASC.

III. Continuing discussion regarding Proficiency-Based learning - implications and directions – N. Guyer:

Committee members reviewed a proposed job description for the RSU 13 Proficiency-Based Learning Project Manager that has recently been brought to a final draft by the RSU 13 Administrative Team. The full school board will be asked to consider and approve this job description at the June 6th School Board meeting. The review of this job description was instructive in terms of not only informing committee members of the job responsibilities intended for this position, but also as to how project development will proceed. Highlights of the project design include:

- The formation of a Proficiency-Based Steering Committee*
- Exclusive use of federal Title IIA funds to support not only the project manager position, but also all related professional development and needed services*
- The creation of multi-year implementation plan*
- Active involvement in partnering with other districts and the Consortium for Mass Customized Learning*
- Work with the RSU 13 Policy, Curriculum, and other committees as program developments dictate*
- On-going communication with parents/the community-at-large regarding Proficiency-Based learning*

IV. Overview of completed Math Program Audit – N. Guyer.

Neal Guyer provided committee members with a latest draft of the RSU 13 Math Audit Report and indicated that an executive summary was still being edited. This will be included in the final document when it is posted on the district's web site. The document is also currently under administrative review. The general contents and organization of the audit document were reviewed and discussed as an orientation for committee members.

V. Other/Adjourn:

The Committee confirmed that it will meet again on June 20, 2013 at 5:30 PM. Discussion and review of the RSU 13 Math Audit will continue at that time.

This meeting was adjourned by the Curriculum Committee Chair, Sally Carleton at 7:00 PM.